



Maine County Corrections Professional Standards Council

CCPSC Meeting Agenda Thursday January 22, 2026

1. Call to Order: Meeting was called to order at 11:00am. Council members Steve Gordon, Tim Curtis, Sheriff Dale P. Lancaster, Sheriff Eric Samson, Erica LaCroix, and Steve French were present. Council member Nathan Thayer was absent. A quorum was met.

2. Welcome & Introduction of Guests: Waldo County Sheriff Trundy, Waldo Jail Administrator Matt Magnuson, Kennebec Administrator Scott Ferguson, Service Center Director Mitchel Boynton and Chris Berard with MDOC were also on the call.

2. Approval of the minutes from the previous meetings (December 17, 2025 & January 7, 2026): Motion by Sheriff Samson to approve, seconded by Sheriff Lancaster. Motion carries.

3. Old Business

A. Process by Which Counties Report Boarding Rates to MDOC: Steve French reviewed a brief questionnaire to be used by Counties to report boarding contracts and agreements. Based on the requirements in Title 30-A Section 1662, the form gathers the basic information and includes a narrative option to explain any agreements outside of contract through the year.

There was discussion on whether Federal Boarding Contracts needed to be included in their report. Steve French said the statute only refers to county agreements. Mitchell Boynton confirmed that there are line items in CRAS reporting to identify revenue from Federal contracts.

There was discussion on whether the information should be collected for calendar year or fiscal year data. Steve said the statute allows the Department to determine the schedule, but since the information is due to the legislature by January 15th of each year, he assumes it would be calendar year information. The consensus of the Council was to start using this form to gather information on boarding.

4. New Business

A. Review Initial Draft of Rulemaking: Tim Curtis shared the draft template for rulemaking making which incorporates rules that have been in place since at least 2015 from MDOC and adding rules that align with current practice. The rules are separated into three chapters, expense and revenue reporting, audits and the Jail Operations Fund Distribution formula.

Steve French explained that the Council has until October 2026 to incorporate these rules through the standard practice of public hearings. He recommends that the Council have final draft prepared by mid-summer. Currently Tim Curtis, Steve French, Erica LaCroix and Amanda Campbell from MMA make up the sub-committee working on the draft. It was recommended that Jail Administrators be involved in the process. Sheriff Samson and Sheriff Lancaster agreed and will take the matter to the MSA and provide the names of Jail Administrators willing and able to participate.

B. Report to CJPS Committee on LD719: Tim Curtis advised the Council that Criminal Justice Public Safety have scheduled a hearing to discuss the report submitted. Currently that hearing is scheduled for Monday the 26th of January. If rescheduled due to weather, the Council will be notified.

5. Subcommittee Reports

A. Technology: Steve French said he is meeting with Sheriff Brackett this week and there should be an update on reporting by the next meeting.

B. Financial: None

C. Legislative Policy: Tim said that LD1416 to require DHHS not send blue-papered inmates to county jails has been amended to give DHHS 7 days to find a placement other than a county jail.

6. Adjourn: The next meeting scheduled is Thursday February 5th at 11:00am Meeting adjourned at 11:55am.